**UNIT 8. NUMBERS IN BUSINESS**

Everyone working in business uses a lot of numbers: prices, profits, accounts, dates and time. Saying numbers in English can be difficult. Read the following numbers and make notes if necessary.

**Task 1. Read decimals in English.**

Pronounce the decimal point as “point”. Then read each digit individually, e.g. 3.465 – three point four six five. Money is not read this way.

1. 0.25

2. 1.5

3. 11.1235

4. 2.91

5. 0.6529

6. 0.04

7. 3.71

**Task 2. Read the sums of money.**

Read the whole number, then add the currency name $5 – five dollars. If there is a decimal, follow with the decimal pronounced as a whole number, e.g. €12.55 – twelve euros fifty-five (cents). The smaller currency unit is not usually said.

1. €15.50

2. £22.45

3. ¥75.80

4. $50.95

5. €27,361

6. $5,811.16

7. £5,288.35

**Task 3. Read fractions.**

Use the cardinal number for the numerator and the ordinal number for the denominator. Make the ordinal number plural if the numerator is larger than 1. This applies to all numbers except for the number 2, which is read “half” when it is the denominator, and “halves” if there is more than one.

1. 2/3

2. 3/2

3.1/4

4. 6/7

5. 3/4

6. 1/2

**Task 4. Read the following numbers.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1) 16,250 | 2) 114,315 | 3) 150,342 | 4) 114,345 | 5) 626,966,715 |
| 6) 419,029 | 7) 680,656 | 8) 668,566 | 9) 417, 717 | 10) 470,317,456 |
| 11) 82,284 | 12) 290, 299 | 13) 470,005 | 14) 83,219 | 15) 999,130,123 |
| 16) 117,370 | 17) 229,129 | 18) 82,340 | 19) 15,260 | 20) 919,413,753 |
| 21) 50,240 | 22) 15, 219 | 23) 154,226 | 24) 988,113 | 25) 919,951,130 |

**Task 5. Give the year of the following events.**

When the year is a four digit number, read the first two digits as a whole number, then the second two digits as another whole number (e.g. 1977 – nineteen seventy-seven). But years that are within the first 100 years of a new millenium can be read as whole numbers even though they have four digits, or they can be read as two two-digit numbers (2018 – twenty eighteen or two thousand eighteen). Millennia are read as whole numbers (2000 – two thousand). New centuries are read as whole numbers of hundreds (1500 – fifteen hundred).

1. your birthday \_\_\_\_\_\_\_\_\_\_

2. your mother’s birthday \_\_\_\_\_\_\_\_\_\_

3. your brother’s (sister’s) birthday \_\_\_\_\_\_\_\_\_\_

3. your leaving school \_\_\_\_\_\_\_\_\_\_

4. your entering the college \_\_\_\_\_\_\_\_\_\_

5. the year of your graduation \_\_\_\_\_\_\_\_\_\_

**Task 6. Give the date of the following events. Use the dates given in the box below.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 1991 | 1993 | 1994 | 2004 May | 2004 March | 2015 January |

1. \_\_\_\_\_\_\_\_\_\_ Lithuania joins the EU.
2. \_\_\_\_\_\_\_\_\_\_ Lithuania joins OSCE and UN.
3. \_\_\_\_\_\_\_\_\_\_ Lithuania joins NATO Partnership for Peace programme.
4. \_\_\_\_\_\_\_\_\_\_ Lithuanian national currency, the litas, is introduced.
5. \_\_\_\_\_\_\_\_\_\_ Lithuania joins the Eurozone.
6. \_\_\_\_\_\_\_\_\_\_ Lithuania joins NATO.

**Task 7. Read the dates**

1. October 13th

2. May 4th

3. July 22nd

4. Nov. 23

5. Dec. 24

6. May 1

7. March 11

8. November 11, 2017

9. 11/12/2016

**Task 8. Complete the short dialogues and tell the time.**

***Use a.m. for the morning and p.m. for the afternoon and night.***

|  |  |
| --- | --- |
| 1. | A: What time is it?  B: It is 5:30. |
| 2. | A: What time does the flight to London leave?  B: It leaves \_\_\_\_\_\_ 11:50 |
| 3. | A: When does the bus arrive from London?  B: It arrives \_\_\_\_\_\_ 7.45 |
| 4. | A: What is the time?  B: \_\_\_\_\_\_ 13.45 |
| 5. | A: Could you tell me the time please?  B: \_\_\_\_\_\_ 8.00 |
| 6. | A: When does the meeting begin?  B: It begins \_\_\_\_\_\_ 17.25 |

**Task 9. A philanthropist is a person who seeks to promote the welfare of others, especially by the generous donation of money to good causes. Use the information from the table to tell about the philanthropists.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Support(s)** | **2015 giving** | **Lifetime giving** | **Percent of current net worth** |
| Warren Buffet | Bill and Melinda Gates Foundation, the charitable foundations, which fight hunger, promote girls’ and women’s rights and back social justice initiatives in Nebraska | $2.84 billion | $25.54 billion | 39 |
| Bill and Melinda Gates | Bill and Melinda Gates Foundation supports global health, international development, U.S. education and global advocacy | $1.4 billion | $32.91 billion | 41 |
| Chuck Feeney | A new campus for the UCSF Medical Center, a new campus for Cornell University, a new institute for fighting dementia. | $427 million | $7.46 billion | 373 |
| Paul Allen | Brain and cell science research , wildlife conservation, climate change, arts and culture | $160 million | $1.88 billion | 10 |

(Source: www.forbes.com)

**Task 10. a) How do you say the following symbols?**

**+ \* : =**

**b) Calculate and read the following.**

1. 31+18=

2. 50:25=

3. 5\*25=

4. 75-5=

5. 22+33=

6. 7\*3.4528 =